

**APPLICATION FORM FOR CHANGE OF  
CONSUMERSHIP / PLOT NO. / SURNAME**

(To be submitted in duplicate)

1. Name of the new owner  
(in block letters) :
2. Name of the previous owner :
3. Plot Number :
4. Address :
  
5. Consumer No. :
6. Sanction No. & date  
(which was sanctioned in the  
name of previous owner) :
7. Payment status towards  
water supply dues : M. R. No. -  
Date -  
Amount -
8. Category of Connection : Commercial / Industrial / Domestic /Institution
9. P.H. fixtures existing at present : i) No. of taps -  
ii) Size of Sump (if any)

.....  
Legal Owner

(To be verified as per sale deed)

Date : .....

**DOCUMENTS SUBMITTED**

letter  
(above deptt.)  
Receipt/B.M.C. holding tax receipt in the name of new owner.  
Rent receipt.  
Death certificate (in case of death)  
.....  
at  
counters if all the documents are in order and after

**DOCUMENTS**

1. Attested copy of sale deed.
2. Attested copy of BDA/OSHB/G.A. Deptt.  
(In case the house/plot belongs to the ab
3. Attested copy of patta/land revenue rece
4. Xerox copy of up to date water rent paym
5. Attested copy of legal heir certificate / de
6. Copy of money receipt of security deposi  
(Security deposit will be accepted at the  
verification of original documents)

**Verification report by Jr. Engg.  
P. H. Rent Section No. - I / II / III / IV**

No. of chargeable taps -

Size of Sump (if any) -

Size of OHT (if any) -

Monthly revised assessment / Basis of assessment

Verification done in my presence and the quantity derived is acceptable to me.

Full signature of the applicant

Date -

Signature of the  
Jr. Engg. P.H. (Rent.)  
Section No. -

**FOR OFFICE USE ONLY**

Letter No. \_\_\_\_\_ dt. \_\_\_\_\_

Consumership of water supply connection is here by changed from Sri/Smt. \_\_\_\_\_  
\_\_\_\_\_ to Sri / Smt. \_\_\_\_\_

Plot No. \_\_\_\_\_ at \_\_\_\_\_, Bhubaneswar

Assistant Engineer  
P. H. Rent Sub-Division, BBSR