

**APPLICATION FORM FOR CHANGE OF  
CONSUMERSHIP / PLOT NO. / SURNAME**

(To be submitted in duplicate)

1. Name of the new owner  
(in block letters) :
2. Name of the previous owner :
3. Plot Number :
4. Address :
  
5. Consumer No. :
6. Sanction No. & date  
(which was sanctioned in the  
name of previous owner) :
7. Payment status towards  
water supply dues : M. R. No. -  
Date -  
Amount -
8. Category of Connection : Commercial / Industrial / Domestic /Institution
9. P.H. fixtures existing at present : i) No. of taps -  
ii) Size of Sump (if any)  
iii) Size of OHT (if any)

**Full Signature of the  
Legal Owner**  
(To be verified as per sale deed)

Date : .....

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**DOCUMENTS SUBMITTED**

1. Attested copy of sale deed.
2. Attested copy of BDA/OSHB/G.A. Deptt. letter  
(In case the house/plot belongs to the above deptt.)
3. Attested copy of patta/land revenue receipt/B.M.C. holding tax receipt in the name of new owner.
4. Xerox copy of up to date water rent payment receipt.
5. Attested copy of legal heir certificate / death certificate (in case of death)
6. Copy of money receipt of security deposit  
(Security deposit will be accepted at the counters if all the documents are in order and after  
verification of original documents)

**Verification report by Jr. Engg.  
P. H. Rent Section No. - I / II / III / IV**

No. of chargeable taps -

Size of Sump (if any) -

Size of OHT (if any) -

Monthly revised assessment / Basis of assessment

Verification done in my presence and the quantity derived is acceptable to me.

Full signature of the applicant

Date -

Signature of the  
Jr. Engg. P.H. (Rent.)  
Section No. -

**FOR OFFICE USE ONLY**

Letter No. \_\_\_\_\_ dt. \_\_\_\_\_

Consumership of water supply connection is here by changed from Sri/Smt. \_\_\_\_\_  
\_\_\_\_\_ to Sri / Smt. \_\_\_\_\_

Plot No. \_\_\_\_\_ at \_\_\_\_\_, Bhubaneswar

Assistant Engineer  
P. H. Rent Sub-Division, BBSR